



*Newnan City Council Meeting*  
*March 11, 2019 – 2:30 P.M.*  
**AGENDA**

**CALL TO ORDER** – Mayor Keith Brady

**INVOCATION**

**READING OF MINUTES**

- I Minutes from Regular Council Meeting on February 26, 2019..... Tab A

**REPORTS OF BOARDS AND COMMISSION**

- I 2 Appointments – Keep Newnan Beautiful – 3 Year Terms
- II Annual Report – Christmas Commission
- III Tree Commission Proposal “Heritage Tree Program”..... Tab B

**REPORTS ON OPERATIONS BY CITY MANAGER**

**REPORTS AND COMMUNICATIONS FROM MAYOR**

**NEW BUSINESS**

- I **Public Hearing** – Application for Alcohol Beverage License Retail Package Sales Malt Beverages and Wine – Caribbean Mkt. Inc. – 60 Millard Farmer Industrial Blvd. – Reason: New Business..... Tab C
- II Consideration of Resolution to Modify Hotel/Motel Tax Levy..... Tab D
- III Consideration of Ordinance Amendment to Chapter 3, Alcoholic Beverages, regarding the regulation of alcoholic beverages for catering in the City of Newnan ..... Tab E
- IV Consider approval of the Custodian Agent and Qualified Bidders for the City of Newnan Investment Program..... Tab F
- V 11 Melson Street – Schedule a Public Hearing for April 23, 2019 regarding structure..... Tab G
- VI 15 Elm Circle – Schedule a Public Hearing for April 23, 2019 regarding structure..... Tab H

**UNFINISHED BUSINESS**

- I Status Reports – 10 Burch Avenue, 286 West Washington Street, 121 Pinson Street, 180 West Washington Street and 17 Ray Street..... Tab I

**VISITORS, PETITIONS, COMMUNICATIONS & COMPLAINTS**

- I Full Circle Toys/Richard Mix – Request to close portion of Madison Street for Saturday May 4, 2018 from 8:00 am until 6:00 PM for Car Show/Nostalgia Event – 10 am to 3 pm..... Tab J
- II Dephanie Hill-Dee Positive Moves – Request to hold their annual Stop the Violence Parade on Saturday April 13, 2019 beginning at 12:30 pm on the same route as in the past ..... Tab K
- III Josh Potts, 13U Coweta Spikes Baseball Team requests to utilize Pickett Field for baseball practice every Sunday 4 – 6 pm and Tuesday 6 – 8 pm for one year with option to renew agreement ..... Tab L
- IV Jennifer Nolder, Bridging the Gap, requests to utilize CJ Smith Park 11 am to 1 pm each weekday from May 28 until day before school begins to serve meals and host sports and activities for children ..... Tab M
- V Sarah Graham and Rev. Antoine Martin, Mt. Sinai Missionary Baptist Church request to host a “Suffrage Memorial Walk” on Saturday March 30, 2019 on the sidewalks beginning at 9:00 am on a route to begin and end on Lovelace Street..... Tab N

**EXECUTIVE SESSION – LEGAL, PERSONNEL AND REAL ESTATE**

**ADJOURNMENT**

The regular meeting of the City Council of the City of Newnan, Georgia was held on Tuesday, February 26, 2019 at 6:30 p.m. in the Richard A. Bolin Council Chambers of City Hall with Mayor Keith Brady presiding.

**CALL TO ORDER**

Mayor Brady called the meeting to order and delivered the invocation.

**PRESENT**

Mayor Keith Brady: Council members present: Ray DuBose, George Alexander; Rhodes Shell; Dustin Koritko; Cynthia E. Jenkins and Paul Guillaume. Also present: City Manager, Cleatus Phillips; City Clerk, Della Hill; Assistant City Manager, Hasco Craver; City Attorney, Brad Sears and Police Chief Douglas "Buster" Meadows.

**MINUTES – REGULAR MEETING – FEBRUARY 12, 2019**

Motion by Councilman Alexander, seconded by Councilman Koritko to dispense with the reading of the minutes of the Regular Council meeting for February 12, 2019 and adopt them as presented.

**MOTION CARRIED. (7 – 0)**

**NEWNAN YOUTH COUNCIL**

Talin Barrett	Junior	Northgate
Bo Palmer	Junior	Newnan
Katherine Thomas	Junior	Heritage

**APPOINTMENT – TREE COMMISSION**

Motion by Mayor Pro Tem Jenkins, seconded by Councilman Alexander to re-appoint Richard Prange to the Tree Commission for another three year term.

**MOTION CARRIED. (7 – 0)**

**APPOINTMENT – CAFI BOARD OF TRUSTEES**

Mayor Brady asked the City Manager to take this appointment off the agenda until Mayor Pro Tem Jenkins has an appointment.

**APPOINTMENTS - KEEP NEWNAN BEAUTIFUL**

Mayor Brady asked the City Manager to place these two appointments on the agenda for the next Council meeting.

**DEVELOPMENT AUTHORITY ANNUAL REPORT**

Mr. Pat McKee, member, presented a report for the Development Authority stating they are a seven (7) member authority. Their role is to promote future development trade and employment opportunities in the City of Newnan. One of their recent programs is a Business Development Plan that works with the school system and local industry to bring teachers into industry to see there is excellent careers in Industry. There are about 40 teachers that go into industry annually.

**BOY SCOUT TROOPS**

Will Fass, Troop 151 Jesus Christ of Latter Day Saints, is here working on his Communication Badge on his road to Eagle.

Charles Smallhorn, Troop 897 Cornerstone Methodist Church, is here working on his Communication and Citizenship Badge on his road to Eagle.

**REQUEST – KEEP NEWNAN BEAUTIFUL – PLACE ART STRUCTURES AROUND SQUARE**

Mr. Scott Berta, Keep Newnan Beautiful, informed Council they have partnered with local schools to place wooden flower basins around the square. Students will create flowers with recyclable materials to be placed in the wooden planter provided around the square and businesses.

Motion by Councilman Alexander, seconded by Mayor Pro Tem Jenkins to approve the request from Keep Newnan Beautiful to place art structures sponsored by businesses and created by students around the square from 4/22/2019 through week of 5/21/2019 to bring attention to environmental issues.

**MOTION CARRIED. (7 – 0)**

**REQUEST – NEWNAN CULTURAL ARTS COMMISSION – HOST TWO ART INSTALLATIONS DURING 2019 AS DONE PREVIOUSLY**

Motion by Councilman Shell, seconded by Councilman Koritko to approve the request from Newnan Cultural Arts Commission to host two Art installations during 2019 – June 1 – July 1 “non-motorized type imaginative wheeled device” pieces and as done previously “Square Crows” from October 1 – November 1.

**MOTION CARRIED. (7 – 0)**

**MAYOR REQUEST**

Mayor Brady would like to have a street grading assessment on a scale of 1 -100 for condition of street. This was done about five (5) years ago.

Motion by Councilman DuBose, seconded by Councilman Shell to instruct Staff to hire outside consultant for street grading assessment on a scale of 1 -100 for repair or replacement of streets.

**MOTION CARRIED. (7 – 0)**

Motion by Councilman Alexander, seconded by Mayor Pro Tem Jenkins to instruct staff to start the process for the Resolution and Ordinance for the Sunday Alcohol Sales for the November General Election.

**MOTION CARRIED. (7 – 0)**

**RESOLUTION – PARTICIPATION IN THE “CERTIFIED CITY OF ETHICS” PROGRAM**

Motion by Mayor Pro Tem Jenkins, seconded by Councilman Alexander to adopt Resolution for participation in the “Certified City of Ethics” Program as presented.

**MOTION CARRIED. (7 – 0)**

**RESOLUTION – OPPOSING HOUSE BILL 302, PREEMPTION OF LOCAL BUILDING DESIGN STANDARDS**

Mayor Brady informed Council HB 302 would prohibit local governments from regulating “building design elements” in single or double family dwellings, which could negatively impact economic development efforts and harm competitiveness and appropriate local design standards.

Motion by Councilman Alexander, seconded by Mayor Pro Tem Jenkins to adopt a Resolution opposing House Bill 302, Preemption of Local Building Design Standards.

**MOTION CARRIED. (7 – 0)**

**RESOLUTION – ASSIGNMENT OF A LAND LEASE AGREEMENT TO VERTICAL BRIDGE**

Motion by Councilman Shell, seconded by Councilman Alexander to adopt a Resolution approving the Assignment of a Land Lease Agreement to Vertical Bridge.

**MOTION CARRIED. (7 – 0)**

**ORDINANCE AMENDMENT TO CHAPTER 3, ALCOHOLIC BEVERAGES – CERTAIN CITY-SPONSORED EVENTS**

Councilman DuBose would like to add two events to the list for the Ordinance Amendment to Chapter 3, Alcoholic Beverages for Certain City-Sponsored Events:” Jazz in the Park” located at Greenville Street Park for June 7 and September 20,2019.

Motion by Councilman DuBose, seconded by Mayor Pro Tem Jenkins to adopt the amended Ordinance to Chapter 3, Alcoholic Beverages for certain City-Sponsored Events on public streets and sidewalks located within a defined location with Downtown Development Authority District to including "Jazz in the Park" at Greenville Street Park for June 7 and September 20, 2019.

**MOTION CARRIED. (7 – 0)**

**PERFORMANCE/ORGANIZER AGREEMENT – COURTENAY BUDD CARAMICO –  
"FRIENDS OF WADSWORTH" CONCERT PERFORMANCES**

Motion by Councilman Shell, seconded by Councilman Koritko to approve the Performance/Organizer Agreement with Courtenay Budd Caramico for the "Friends of Wadsworth Concert" performances on Saturday March 16 and 17.

**MOTION CARRIED. (7 – 0)**

**REQUEST – D.R. HORTON – ACCEPT EXTENSIONS OF SCENIC HILL DRIVE,  
BROOKVIEW DRIVE AND MAPLE HILL DRIVE ALONG WITH NEW STREET PINE  
KNOLL DRIVE INTO THE CITY'S STREET SYSTEM**

Motion by Councilman Guillaume, seconded by Councilman Koritko to approve the request by D.R. Horton to accept extension of Scenic Hills Drive, Brookview Drive and Maple Hill Drive along with new street Pine Knoll Drive into the City's Street system.

**MOTION CARRIED. (7 – 0)**

**PUBLIC HEARING – RESOLUTION – 17 RAY STREET**

Mayor Brady opened a public hearing on the substandard structure located at 17 Ray Street.

The Code Enforcement Officer is seeking approval for Council to adopt a resolution directing the property owner to either repair or demolish the structure located at 17 Ray Street within forty five (45) days. The cost to repair does exceed 50% of the structure's assessed tax value.

Mayor Brady closed the public hearing.

Motion by Mayor Pro Tem Jenkins, seconded by Councilman Alexander to adopt a resolution directing the property owner to either repair or demolish the structure located at 17 Ray Street within one hundred twenty (120) days.

**MOTION CARRIED. (7 – 0)**

**REQUEST – FIRST BAPTIST CHURCH – BLOCK A PORTION OF BROWN STREET  
BETWEEN W. WASHINGTON AND MADISON STREET – VACATION BIBLE SCHOOL**

Motion by Councilman Alexander, seconded by Councilman Koritko to approve the request by First Baptist Church to block a portion of Brown Street between W. Washington and Madison Street from 8:00 am to 12:30 pm for safety during week of June 10<sup>th</sup> – 14<sup>th</sup> for Vacation Bible School.

**MOTION CARRIED. (7 – 0)**

**REQUEST – DERRICK TEAGLE, EMPOWERED 4 LIFE – USE WESLEY STREET GYM**

Motion by Mayor Pro Tem Jenkins, seconded by Councilman Koritko to approve the request by Derrick Teagle, Empowered 4 Life to use Wesley Street Gym on Saturday April 20, 2019 from 7:00 pm to 10:00 pm for another Wrestling Fundraiser.

**MOTION CARRIED. (7 – 0)**

**REQUEST – DIANN ALFORD – HOLD ANNUAL KEESHA VESSEL VASCULITIS  
WALK**

Motion by Mayor Pro Tem Jenkins, seconded by Councilman Alexander to approve the request by Diann Alford to hold Annual Keesha Vessel Vasculitis Walk on Saturday September 21, 2019 on their same route.

**REMARKS**

Mayor Brady welcomed the new members of the Citizens Academy.

**COUCILMAN DUBOSE**

Motion by Councilman DuBose, seconded by Mayor Pro Tem Jenkins to instruct staff to move forward and submit RFP's for the 1.8 acre tract at Harper's Farm across from Sprayberry Road.

**MOTION CARRIED. (7 – 0)**

**EXECUTIVE SESSION**

**MOTION EXECUTIVE SESSION**

Motion by Mayor Pro Tem Jenkins, seconded by Councilman Koritko that we now enter into closed session as allowed by O. C. G. A. §50-14-4 and pursuant to advice by the City Attorney, for the purpose of discussing legal issues and that we move, in open session to adopt a resolution authorizing and directing the Mayor or presiding officer to execute an affidavit in compliance with O. C. G. A. §50-14-4, and that this body ratify the actions of

the Council taken in closed session and confirm that the subject matters of the closed session were within exceptions permitted by the open meetings law at 6:59 pm.

**MOTION CARRIED. (7 – 0)**

**RESOLUTION/MAYOR'S AFFIDAVIT FOR EXECUTIVE SESSION**

Motion by Mayor Pro Tem Jenkins, seconded by Councilman Shell to adopt the resolution authorizing the Mayor to execute the affidavit stating that the subject matter of the closed portion of the Council meeting was within the exceptions provided by O. C. G. A. §50-14-4(b).

**MOTION CARRIED. (7 – 0)**

**WYCHE CLAIM**

Motion by Councilman Alexander, seconded by Councilman Koritko to deny Wyche claim.

**MOTION CARRIED. (7 – 0)**

**ADJOURNMENT**

Motion by Councilman DuBose, seconded by Councilman Koritko to adjourn the Council meeting at 7:04 pm.

**MOTION CARRIED. (7 – 0)**

\_\_\_\_\_  
Della Hill, City Clerk

\_\_\_\_\_  
Keith Brady, Mayor





## City of Newnan, Georgia - Mayor and Council

Date: March 11, 2019

Agenda Item: Proposal from the City of Newnan Tree Commission

Prepared and Presented by: Mike Furbush, City Landscape Architect/Arborist

Submitted by: Mike Furbush, City Landscape Architect/Arborist

**Purpose:** To present a proposal for consideration on a new City of Newnan Tree Commission program.

**Background:** On October 8, 2018, the City of Newnan's Tree Commission, during their annual report to City Council, presented a conceptual discussion about a new Tree Commission program that they were interested in initiating. The program was to be called the "Heritage Tree Program", which was designed to identify and protect trees within the City of Newnan which because of their age, rarity, overall beauty, grouping, landmark or historical significance represent an important aspect of the City's history and/or natural landscape. City Council asked the Tree Commission to come back before City Council to formally present the details of the proposed program. The Tree Commission is presenting the new program for consideration.

**Options:** 1. Accept staff's recommendation.  
2. Other action as directed by City Council.

**Funding:** None required.

**Recommendation:** Staff is recommending that City Council allow the Tree Commission to move forward with the proposed "Heritage Tree Program".

**Attachments:** See attached Proposal for the City of Newnan's Heritage Tree Program.

**Previous Discussions with Council:** Presented conceptual discussion about the proposed program to City Council on October 8, 2018 during the Tree Commission's annual report.

# Proposal for The City of Newnan's Heritage Tree Program

## About the Program...

The Newnan Heritage Tree Program is designed to identify and protect the trees within the City of Newnan which because of their age, rarity, overall beauty, grouping, landmark, or historical significance, represent an important aspect of the City's history and/or natural landscape.

## Objectives of the Program...

1. Identify and catalogue "Heritage" trees within the City.
2. Increase public awareness and appreciation of the value of Heritage trees that may add to the beauty and ecology of the City's natural and urban landscape.
3. Foster an atmosphere to promote an interest within communities in the City in planting trees that will become significant for future generations.
4. Provide assistance to the tree owners in conservation and protection of "Heritage" trees.
5. Develop a map of the City with the tree locations marked (probably as a link on the City website)

## Nomination Process...

To be considered for Heritage status, a nomination for the tree must be submitted to the City of Newnan's Tree Commission with approval from the owner. Trees can be nominated as individual trees or as groups of trees. Final selection will be determined by the City of Newnan's Tree Commission based on specific criteria as well as recommendations by professional arborists or foresters.

## Guidelines...

1. All trees must be within the City limits of Newnan.
2. All nominations must include the owner's consent as well as his contact information.
3. Each Heritage tree owner will receive a certificate from the City. Additionally, tree owners may request a plaque or engraved stone at the owner's expense through the City of Newnan's Tree Commission.

## Funding...

Initial funding is neither required nor anticipated. Cost for individual certificates should be nominal and within the City of Newnan's standard operating budget. The City may periodically determine some funding might be necessary if outside resources are needed to provide assistance for a specific Heritage tree.

## Coordination Details...

1. The City of Newnan's Tree Commission is charged with the responsibility of administering the Heritage Tree Program.
2. Legal protection for Heritage Trees is voluntary and optional. It is anticipated that most trees designated as Heritage trees will be protected by City ordinance or conservation easements. Formal recognition and educational value of designation should encourage tree conservation.

## Development of the Program...

1. It is anticipated that this might be an Eagle Scout project. Developing the details of the plan is to be part of the project.
2. The City of Newnan's Tree Commission will provide guidance to the Eagle Scout candidate and will include as a minimum the following areas:
  - a. Definition of a Heritage Tree (the scout candidate will participate in developing this definition)
  - b. Definition of Project Success: To have a well-publicized Heritage Tree Program in which citizens are interested and in which they participate, to have a link on the city website that shows Newnan's Heritage trees, a description of the tree, an explanation of why it is designated as a "Heritage" tree, and the tree location.

# APPLICATION FOR ALCOHOL BEVERAGE LICENSE

Name: **CARIBBEAN MKT INC.**

Licensee: **LESLIE GRANT**

License Representative (if required): **N/A**

Type License **Retail off Premise (Package) Sales, Malt Beverages and Wine**

Location: **60 MILLARD FARMER INDUSTRIAL BLVD.**

**TO THE CITY COUNCIL: REASON: NEW BUSINESS**

(1) The above application with supporting documents and application fee has been filed in the City Clerk's office; reviewed by the appropriate departments of the City and appears to be (complete) (~~incomplete~~). (Sec 3-33)

If incomplete, reasons

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(2) The citizenship requirements (have) (~~have not~~) been met. (Sec. 3-34)

If not, reasons

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(3) Residency requirements (have) (~~have not~~) been met. (Sec. 3-35)

If not, reasons

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(4) The location appears (to comply) (~~not to comply~~) with zoning requirements. (Sec 3-37)

If not, reasons

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(5) The location of the proposed premises appears (to comply) (~~not to comply~~) with the distance requirements set forth in Sec. 3-39.

If not, reasons \_\_\_\_\_  
\_\_\_\_\_

(6) All taxes or other debts to the City (are) (~~are not~~) current. (Sec 3-38)

If not, reasons \_\_\_\_\_  
\_\_\_\_\_

(7) A publisher's affidavit (~~has~~) (has not) been filed showing the notice requirement (~~has~~) (has not) been complied with. (Sec 3-40 (a))

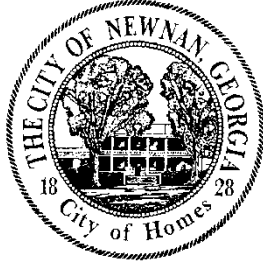
If not, reasons Advertised. Will file affidavit prior to hearing.

(8) An affidavit from the applicant certifying posting of the proposed premises (~~has~~) (has not) been filed. (Sec. 3-40(b))

If not, reasons Posted Will file affidavit prior to hearing.

Respectfully submitted,

  
Della Hill  
City Clerk



## City of Newnan, Georgia - Mayor and Council

**Date:** March 11, 2019

**Agenda Item:** Consideration of Resolution to Modify Hotel/Motel Tax Levy

**Prepared by:** Hasco Craver, Assistant City Manager

**Purpose:** Newnan City Council may consider a Resolution to increase the City of Newnan's hotel/motel tax levy from the current 5% rate to a rate of 8% as per the requirements of O.C.G.A. § 48-13-51 for promoting tourism, conventions and trade shows as provided by law.

**Background:** Hotel/motel tax has become an ever-increasingly popular and reliable financial mechanism for local jurisdictions to manage tourism-related efforts, including marketing and product development (i.e. tourism-related capital projects, etc.).

Newnan City Council adopted a resolution in October 2018 requesting Honorable Representative Lynn Smith introduce legislation in the General Assembly of the State of Georgia to provide for revisions to the current hotel-motel tax rate.

Upon review from the Office of Legislative Counsel, Newnan City Council has been invited to consider a resolution that provides details for the use of funds above the current 5% rate. More specifically, the proposed resolution describes the use of a destination marketing organization for promotion of tourism activities as well as the use of funds for tourism product development.

**Funding:** N/A

**Recommendation:** In an effort to provide a reliable financial tool for current and future tourism related activities and product development, the Newnan City Council may consider the Resolution as presented

**Attachments:** 1. Proposed Resolution

**Previous Discussions with Council:** Newnan City Council, in October 2018, adopted a similar resolution.

**RESOLUTION**

WHEREAS, after review and study, it appears to be in the best interest of the City of Newnan, Coweta County, Georgia, to increase the City of Newnan's hotel/motel tax levy from the current 5% rate to a rate of 8% as per the requirements of O.C.G.A. § 48-13-51 (b) for promoting tourism, conventions and trade shows as provided by law in The City of Newnan.

BE IT RESOLVED THEREFORE, that the Honorable Lynn Smith, Representative House District 103, Coweta County and other duly elected representatives to the General Assembly for the City of Newnan, be presented with the proposed legislation in the proper form substantially as drafted, and attached hereto and made a part hereof; and

FURTHER RESOLVED, that said Representative Smith and the other representatives be and are hereby authorized to introduce legislation in the General Assembly of the State of Georgia to provide for revisions to the legislation, in accordance with applicable State law as follows:

1. In each fiscal year during which a tax is collected pursuant to paragraph (2) of subsection (b) of Code Section 48-13-51 (b) of the O.C.G.A., an amount equal to not less than 50 percent of the total amount of taxes collected that exceed the amount of taxes that would be collected at the rate of 5 percent shall be expended for promoting tourism, conventions, and trade shows by the destination marketing organization designated by the City of Newnan; and
2. The remaining amount of taxes collected that exceed the amount of taxes that would be collected at the rate of 5 percent which are not otherwise expended under paragraph (1) of this section shall be expended for tourism product development.

BE IT FURTHER RESOLVED, that the Mayor shall be authorized to execute any and all documents necessary to accomplish this purpose; and

BE IT FURTHER RESOLVED, that said Representative Smith and the other representatives shall be authorized to advertise said intention to introduce legislation to increase the City of Newnan's hotel/motel tax rate from 5% to 8% as provided for herein; and

BE IT FURTHER RESOLVED that the City Manager and the City Attorney shall be authorized to work with the duly elected representatives to accomplish this purpose.

IT IS SO RESOLVED, this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

ATTEST:

\_\_\_\_\_  
Della Hill, City Clerk

\_\_\_\_\_  
L. Keith Brady, Mayor

REVIEWED AS TO FORM:

\_\_\_\_\_  
Cynthia E. Jenkins, Mayor Pro-Tem

\_\_\_\_\_  
C. Bradford Sears, Jr., City Attorney

\_\_\_\_\_  
George M. Alexander, Councilmember

\_\_\_\_\_  
Cleatus Phillips, City Manager

\_\_\_\_\_  
Raymond F. DuBose, Councilmember

\_\_\_\_\_  
Rhodes H. Shell, Councilmember

\_\_\_\_\_  
Dustin Koritko, Councilmember

\_\_\_\_\_  
Paul Guillaume, Councilmember

**CERTIFICATION**

Re: Resolution adopted \_\_\_\_\_, 20\_\_\_\_ to authorize the introduction of legislation for the City of Newnan to increase its hotel/motel tax levy from 5% to 8% for the City of Newnan, Georgia.

I, \_\_\_\_\_, City Clerk of the City of Newnan, do hereby certify that I am the keeper of the seal, minutes, and records of said City; that the attached is a true, correct and exact copy of the original Resolution as the same appears on record in the office of the City Clerk of the City of Newnan, Georgia; adopted March 11, 2019, authorizing the introduction of legislation for the City of Newnan to increase its levy and collection of its hotel/motel tax from 5% to 8% as permitted in O.C.G.A. §48-13-51 (b) et seq for the City of Newnan, Georgia.

IN WITNESS WHEREOF, I have hereunto affixed my official signature and the corporate seal of the City, this the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

\_\_\_\_\_  
DELLA HILL, City Clerk



**A BILL TO BE ENTITLED**

**AN ACT**

To authorize the governing authority of the City of Newnan to levy an excise tax pursuant to subsection (b) of Code Section 48-13-51 of the O.C.G.A.; to provide procedures, conditions and limitations; to provide for related matters; to repel conflicting laws; and for other purposes.

BE IT ENACTED BY THE GENERAL ASSEMBLY OF GEORGIA:

**SECTION 1.**

Pursuant to the authority of subsection (b) of Code Section 48-13-51 of the O.C.G.A., the governing authority of the City of Newnan is authorized to levy an excise tax at a rate not to exceed Eight percent (8%) of the charge for the furnishing for value to the public of any room or rooms, lodgings, or accommodations furnished by any person or legal entity licensed by, or required to pay business or occupation taxes to, the municipality for operating a hotel, motel, inn, lodge, tourist camp, tourist cabin, campground, or any other place in which rooms, lodgings, or accommodations are regularly or periodically furnished for value.

**SECTION 2.**

The enactment of this Act is subsequent to the adoption of a Resolution by the governing authority of the City of Newnan on March 11, 2019, which specifies the subsequent tax rate, identifies the projects or tourism product development purposes, and specifies the allocation of proceeds.

**SECTION 3.**

In accordance with the terms of the statute and this Act:

(1) In each fiscal year during which a tax is collected pursuant to paragraph (2) of subsection (b) of Code Section 48-13-51 of the O.C.G.A., an amount equal to not less than 50 percent of the total amount of taxes collected that exceed the amount of taxes that would be collected at the rate of 5 percent shall be expended for promoting tourism,

conventions, and trade shows by the destination marketing organization designated by the City of Newnan; and

(2) The remaining amount of taxes collected that exceed the amount of taxes that would be collected at the rate of 5 percent which are not otherwise expended under paragraph (1) of this section shall be expended for tourism product development.

**SECTION 4.**

All laws and parts of laws in conflict with this Act are repealed.



## City of Newnan, Georgia - Mayor and Council

Date: March 11, 2019

Agenda Item: Consideration of Ordinance Amendment to Chapter 3, Alcoholic Beverages, of the Code of Ordinances of the City of Newnan, Georgia.

Presented by: Hasco Craver, Assistant City Manager

**Purpose:** Newnan City Council may consider an amendment to Chapter 3, Alcoholic Beverages, of the Code of Ordinances of the City of Newnan, Georgia to provide for the regulation of alcoholic beverages for catering in the City of Newnan; establishing license and permit fees; to provide for severability; to repeal conflicting ordinances; and for other purposes.

**Background:** Newnan City Council, at the January 22, 2019 meeting, received a request from Gary Hyde and The Cellar at Firestone to consider establishing an off-premise catering license within the City of Newnan.

Newnan City Council requested that City staff, with guidance from the City Attorney, draft an ordinance amendment for consideration at a future Newnan City Council Meeting.

Items of particular interest are:

- As proposed, persons holding a valid license to sell alcohol by the package or by the drink for consumption may apply for an event permit off-premises within the city at authorized catered functions in conjunction with food service; and
- Sets fees for catering licenses and event permits; and
- Sets regulations for the administration of a catered event

**Funding:** N/A

**Recommendation:** Newnan City Council may adopt the ordinance as presented.

**Attachments:**

1. Ordinance to Amend Chapter 3, Alcoholic Beverages, of the Code of Ordinances of the City of Newnan, Georgia to Provide for the regulation of Alcoholic Beverages for Catering in the City of Newnan; Establishing License and Permit Fees; to Provide for Severability; to Repeal Conflicting Ordinances; and for Other Purposes

**Previous Discussions with Council:** Newnan City Council directed City staff and the City Attorney to review and present a model ordinance amendment at the January 22, 2019 meeting.

**AN ORDINANCE TO AMEND CHAPTER 3, ALCOHOLIC BEVERAGES, OF THE CODE OF ORDINANCES OF THE CITY OF NEWNAN, GEORGIA TO PROVIDE FOR THE REGULATION OF ALCOHOLIC BEVERAGES FOR CATERING IN THE CITY OF NEWNAN; ESTABLISHING LICENSE AND PERMIT FEES; TO PROVIDE FOR SEVERABILITY; TO REPEAL CONFLICTING ORDINANCES; AND FOR OTHER PURPOSES**

WHEREAS, it has been determined that certain changes are necessary in the text of Chapter 3, Alcoholic Beverages, of the Code of Ordinances of the City of Newnan to provide for the regulation of alcoholic beverages for events in the City of Newnan, Georgia and to establish a licensing and permit fee.

NOW, THEREFORE, BE IT ORDAINED AND IT IS HEREBY ORDAINED by the City Council of the City of Newnan, Georgia, and it is hereby ordained by the authority of same:

Section I: Article I. In General. Chapter 3, Alcoholic Beverages of the City of Newnan Code of Ordinances, be and is hereby amended by adding a new Sec. 3-23, Ancillary alcohol caterers; event permit for caters and functions to read as follows:

**Sec. 3-23. Ancillary alcohol caterers; event permit for catered functions.**

(a) As used in this section, the term:

(1) *Licensed alcoholic beverage caterer* means any person, other than a private club, who holds a valid license from the State of Georgia and any county or municipality in this state wherein the caterers place of business is located which authorizes the licensee to sell, either by the drink or package, wine, malt beverages or distilled spirits.

(2) *Authorized catered function* means a function held at a location within the city for which an event permit has been issued in accordance with this section.

(b) Any person who holds a valid license from the county or municipality wherein his place of business is located, including the City of Newnan, which authorizes the licensee to sell malt beverages or wine by the package or by the drink for consumption on the premises may apply to the city clerk for an "off-premises consumption: malt beverages/wine" license to distribute malt beverages or wine by the drink off-premises within the city at authorized catered functions in conjunction with food service. Applications shall be supported by evidence of required licenses in good standing.

(c) Any person who holds a valid license from the county or municipality

wherein his place of business is located, including the City of Newnan, which authorizes the licensee to sell distilled spirits, malt beverages or wine, by the package or by the drink for consumption on-premises may apply to the city clerk for an event permit to sell distilled spirits, malt beverages or wine, by the drink off-premises within the city at authorized catered functions in conjunction with food service. Applications shall be supported by evidence of required licenses in good standing.

(d) The event permit application shall include the name of the caterer, together with his license number; the date, time and duration of the event; the name and address of the event host or sponsor, and, if different, the address of the location where the event will be held. The application shall be signed by the licensed alcoholic beverage caterer and the event host or sponsor. If the event host or sponsor is not the owner of the property at which the event will be held, then the owner of the property, or the owner's authorized agent, shall sign the application consenting to the distribution of alcoholic beverages at that location. Each event permit shall require payment of a \$50.00 fee; provided, however, if the caterer does not maintain a place of business within the city, in addition to the above fee, there is hereby levied an excise tax upon the total quantity of alcoholic beverages brought into the city for such event. At all times during which an authorized catered function is taking place, or alcoholic beverages are being transported within the city, the licensee shall maintain the original off-premises license and event permit in the vehicles used for transporting the alcoholic beverages. No event permit shall be issued for more than three consecutive days and a full permit fee shall be assessed for each day of the event.

(e) The licensed alcoholic beverage caterer shall provide such personnel as needed to handle all beverage alcohol served or dispensed at the catered event. This shall include bartending, dispensing, serving, providing, or furnishing of alcoholic beverages. Employees of a licensed alcoholic beverage caterer shall be 21 years of age or older in order to handle beverage alcohol at such catered event. Only when the sale of beverage alcohol is authorized on Sunday by state law and local ordinance shall the sale of alcohol be allowed on Sunday by a licensed alcoholic beverage caterer.

(f) Any person violating any of the provisions of O.C.G.A. § 3-11-4 regulating off-premises consumption sales by licensed alcoholic beverage caterers shall be tried, upon citation returnable to the municipal court, for a violation of this chapter, and, if convicted, punished in the manner hereinafter provided.

(g) The provisions of this Sec. 3-23 shall not repeal or limit the privileges and requirements set out in Sec. 3-20, Sec. 3-21 or Sec. 3-22 of this Article I.

Section II: The Code of Ordinances of the City of Newnan, Georgia, is further amended at Chapter 3, Alcoholic Beverages, Article II – Licenses, at Sec. 3-31, License and Permit Fees, by adding the following to subsection (a) “Ancillary Alcohol Beverage Caterer .... \$100.00” in addition to any other license fee referenced herein above, if required.

Section III: All ordinances or parts of ordinances in conflict or inconsistent with this Ordinance are hereby repealed.

Section IV: Should any phrase, clause, sentence, or section of this Ordinance be deemed unconstitutional by a Court of competent jurisdiction, such determination shall not affect the remaining provisions of this Ordinance, which provisions shall remain in full force and effect.

Section V: The effective date of this Ordinance shall be upon adoption.

DONE, RATIFIED and PASSED, by the City Council of the City of Newnan, Georgia, this the \_\_\_\_\_ day of \_\_\_\_\_, 2019, in regular session.

ATTEST:

\_\_\_\_\_  
Della Hill, City Clerk

\_\_\_\_\_  
L. Keith Brady, Mayor

REVIEWED AS TO FORM:

\_\_\_\_\_  
C. Bradford Sears, Jr., City Attorney

\_\_\_\_\_  
Cynthia E. Jenkins, Mayor Pro-Tem

\_\_\_\_\_  
Cleatus Phillips, City Manager

\_\_\_\_\_  
George M. Alexander, Councilmember

\_\_\_\_\_  
Raymond F. DuBose, Councilmember

\_\_\_\_\_  
Rhodes H. Shell, Councilmember

\_\_\_\_\_  
Dustin Koritko, Councilmember

\_\_\_\_\_  
Paul Guillaume, Councilmember



## City of Newnan, Georgia - Mayor and Council

Date: March 11, 2019

Agenda Item: City Investment Program

Prepared by: Cleatus Phillips, City Manager

**Purpose:** Request approval of the Custodian Agent and Qualified Bidders for the City of Newnan Investment Program.

**Background:** On February 12, 2019, Council adopted the Investment Policy. In the policy, it stated the City Council will approve the Custodian Agent as well as the Qualified Bidders List. A summary of both response is included in the attachment from Davenport & Company.

**Recommendation:** It is the recommendation of staff and Davenport to approve **BNY Mellon as the Custodian Agent** and **approve the following as Qualified Bidders:**

- BB&T
- East West Bank
- Hilltop Securities
- J.P. Morgan Chase
- Multi-Bank Securities
- Piper Jaffray
- PNC
- Robert Baird
- Southern State Bank
- Synovus
- United Bank
- United Community
- Wells Fargo

**Attachments:** Report and Summary from Davenport & Company

**Previous Discussions with Council:** February 12, 2019 – Adoption of Policy

# Custodian Agent & Qualified Bidders

City of Newnan, Georgia



March 11, 2019



# Background / Overview

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- In October 2018, Davenport & Company LLC (“Davenport”) was engaged by the City of Newnan (the “City) to provide Investment Management Services. Davenport’s first action as the City’s Investment Advisor was to prepare the City’s Investment Policy.
- On February 12, 2019, the City Council adopted the Investment Policy. In the Investment Policy, it states that the City will go through a competitive process to select the Custodian Agent as well as establishing a Qualified Bidder List.
- Following the adoption of the Investment Policy, Davenport was tasked with returning to City Council on March 11, 2019 with the results from the RFP for Custodial Services and the a list of Qualified Bidders to provide securities and certificate of deposits.
- On the following pages, Davenport has presented a recap of the results of the RFP and the initial Qualified Bidders indications of interest.

# Custodian RFP Solicitation



- On Wednesday, February 13, 2019, Davenport & Company, in our capacity as Investment Advisor to the City distributed a Request for Proposals (“RFP”) to custodial agent institutions on behalf of the City for the purpose of obtaining custodial services.
  
- On Monday, February 25, 2019 Davenport received 5 proposals from the following lending institutions which have been summarized below.
  - BNY Mellon
  - First Citizens
  - US Bank
  - Wilmington Trust
  - Zion Bank
  
- Detailed summaries of the proposals can be found in the Appendix.

# Recommendation / Rationale

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- Davenport, in conjunction with the City Manager, recommends **BNY Mellon** as the provider of the Custodial Services. This recommendation is based upon the following:
  - Extremely competitive pricing:
    - 0.75 basis points for the First \$50 million
    - 0.50 basis points for over \$50 million was the lowest of the five respondents;
  - Strong credit ratings from Moody’s (A1), S&P (A) and Fitch (AA-);
  - Substantial amounts of Assets under Custodial Management indicating significant experience with the service;
  - Single point of contact and a very interactive online platform using Nexus Online; and,
  - BNY Mellon’s client were of similar size or larger in assets compared to the City.

# Qualified Bidders List – Indications of Interest



- On Thursday, February 28, 2019, Davenport & Company, in our capacity as Investment Advisor distributed an invitation to local, regional and national firms to participate in the City’s newly implemented Investment Management Program. The invitation requested an indication of interest to participate in the program for both securities providers as well as certificate of deposit providers.
- On Tuesday, March 5, we received the following indication of interest:

Qualified Bidder List			
Institution	Response to Indication of Interest?	Institution	Response to Indication of Interest?
Bank of America	Declined to Participate	Piper Jaffray	Yes
Bank of the Ozarks	Declined to Participate	PNC	Yes
BB&T	Yes	Raymond James	No Response
CenterState Bank	No Response	Regions	No Response
East West Bank	Yes	Robert Baird	Yes
Fidelity Bank	No Response	Southern States	Yes
Fifth Third Securities	No Response	Synovus	Yes
First Landmark Bank	No Response	United Bank	Yes
Hilltop Securities	Yes	United Community Bank	Yes
iBERIA Bank	No Response	Vinings Bank	No Response
J.P. Morgan Chase	Yes	Wells Fargo	Yes
Multi Bank Securities	Yes		

# Initial Qualified Bidders List

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- Ultimately, Council will have the ability to add and remove financial institutions to the Qualified Bidders List.
- Based upon Davenport’s experience and the initial indications, we recommend approving the following firms as the initial Qualified Bidders:
  - BB&T
  - East West Bank
  - Hilltop Securities
  - J.P. Morgan Chase
  - Multi-Bank Securities
  - Piper Jaffray
  - PNC
  - RW Baird
  - Southern State Bank
  - Synovus
  - United Bank
  - United Community
  - Wells Fargo

# Next Steps



Timeline	Deliverable / Action
Completed	<ul style="list-style-type: none"> <li>■ Davenport Reviewed the City’s Historic Operations, Account Balances, Capital Plan, and other necessary information</li> </ul>
In Progress	<ul style="list-style-type: none"> <li>■ Development of Cash Flow Forecast Model</li> </ul>
Completed	<p><b><u>City Council Meeting</u></b></p> <ul style="list-style-type: none"> <li>■ Davenport to present summary of Investment Policy</li> <li>■ City Council to formally adopt Investment Policy</li> </ul>
Completed	<ul style="list-style-type: none"> <li>■ Davenport to distribute request to potential qualified bidders regarding their participation in the City’s investment management program</li> <li>■ Davenport to distribute Custodian Request for Proposals</li> </ul>
March 11, 2019 (Today)	<p><b><u>City Council Meeting</u></b></p> <ul style="list-style-type: none"> <li>■ Davenport to present Custodian RFP Results and Proposed Qualified Bidder List</li> <li>■ City Council to approve Custodian &amp; Qualified Bidder List</li> </ul>
Balance of March	<ul style="list-style-type: none"> <li>■ Finalize Cash Flow Forecast</li> <li>■ Open Accounts</li> <li>■ Review Investment Procedures</li> </ul>
Early / Mid April	<ul style="list-style-type: none"> <li>■ Formalize Initial Investment</li> </ul>
Late April	<ul style="list-style-type: none"> <li>■ Commence Investment Management Program</li> </ul>

# Appendix

City of Newnan, Georgia

# Detailed Custodian Bid Summary



	BNY Mellon	First Citizens	US Bank	Wilmington Trust	Zions Bank
<b>Acceptance Fee</b>	\$750	\$0	Waived	\$0	Waived
<b>Annual Administration Fee</b>	First \$50 million - 0.75bps Over \$50 million - 0.55bps Minimum \$1,000 Per Quarter	1.5bps on all account assets on first dollar  Minimum \$300 Monthly	First \$25 million - 1.5bps \$25 million and greater - 1bps Minimum \$7,500 Annual Fee	2.5bps computed on month end averages  Minimum \$2,000 Annual Fee	\$1-\$25 Million - \$2,000 \$26-\$75 million - \$3,000 \$76 million-\$250 million - \$5,000 No Minimum Annual Fee
<b>Transaction Fees</b>					
Security Transaction Fee (Buy/Sell)	\$25	\$0	Waived	\$7	\$15
Wire/Check Fee	\$20	\$30	Waived	\$10/\$7.5	\$15
Audit Confirm	\$50	\$0	Waived	NA	Waived
<b>Acct Manager Location</b>	Jacksonville, FL	Atlanta, GA/Charlotte, NC	Charlotte, NC/Washington DC	Wilmington, DE	Chicago, IL
<b>L-T Ratings:</b>					
Moody's	A1	A3	Aa1	A3	Baa3
S&P	A	BBB	AA-	A-	BBB+
Fitch	AA-	NA	AA	A	NA
<b>Assets under Custodial Management:</b>					
2015	\$697.6	NA	\$628.0	None Given	\$25.0
2016	\$677.5	\$2.1	\$702.0		\$29.0
2017	\$673.6	\$2.7	\$767.0		\$32.0
2018		\$3.4	\$768.0		\$40.0
	(\$billions)	(\$billions)	(\$billions)	(\$billions)	(\$billions)
<b>References</b>					
#1	Miami/Dade Public Schools	None given	City of Deerfield Beach, FL	City of Lynchburg, VA	Clarke County School District, NV
#2	Carbon County, PA		City of Miami, FL	Delaware Transportation Authority	Roseman University of Health Sciences, NV
#3	County of Northhampton, PA		St. Johns County, FL	New Castle County, DE	Finance Authority of Maine, ME
<b>Other Key Considerations</b>	Single Point of Contact -Uses Nexus Online	Account Set up fee of \$150 after second account/Termination Fee of \$1000/Uses Portfolio Online	Single Point of Contact - Uses Pivot Online	Annual Base Account Fees - \$300 per account	Single Point of Contact - Uses TrustRite Online - Fee Quote Pending Final Review of Documents and Subject to Change.



# Contact Information

## Richmond — Headquarters

One James Center  
901 East Cary Street,  
Suite 1100,  
Richmond, Virginia 23219

### Telephone:

(804) 780-2000

### Toll-Free:

(800) 846-6666

### E-Mail:

[info@investdavenport.com](mailto:info@investdavenport.com)

## Atlanta — Branch Office

3350 Riverwood Parkway  
Suite 1900,  
Atlanta, Georgia 30339

### Doug Gebhardt

Vice President

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### Courtney Rogers

Senior Vice President

804-697-2902

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First Vice President

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Version 01/13/2014 AH/DJG/RC/CR

# City of Newnan, Georgia - Mayor and Council



Date: March 11, 2019

Agenda Item: 11 Melson St

Prepared and Presented by:  
Matt Murray, Code Enforcement Officer

Submitted by: Bill Stephenson, Chief Building Official

**Purpose:** To schedule the public hearing concerning the dilapidated structure located at 11 Melson St.

**Background:** Owner: Cassandra D. Richardson  
Permits: GP Reno Permit 1/27/17, HVAC, Elec, Gas, Plumb 2/1/17  
Date Sub-Standard housing file was opened: October 2, 2014

Does the cost to bring this structure into compliance by means of repair exceed 50% of the structure's assessed tax value? **YES**

Previous inspections by Newnan Building Department have deemed the property to be unsafe. Information was presented to Council electronically concerning the condition of the above mentioned property on December 18, 2018.

**Options:**

1. Set Public Hearing Date for April 23, 2019.
2. Other direction from Council.

**Funding:** Not Applicable

**Recommendation:** Staff is requesting Council's approval to proceed with Option 1.

## **Previous Discussions with Council:**

February 20, 2019 - Council informed of conditions.





# City of Newnan, Georgia - Mayor and Council



Date: March 11, 2019

Agenda Item: 15 Elm Cir

Prepared and Presented by:  
Matt Murray, Code Enforcement Officer

Submitted by: Bill Stephenson, Chief Building Official

**Purpose:** To schedule the public hearing concerning the dilapidated structure located at 15 Elm Cir.

**Background:** Owner: Mary Jean Payne estate c/o Jeffrey Donald Payne Executor  
Permits: None  
Date Sub-Standard housing file was opened: July 12, 2018

Does the cost to bring this structure into compliance by means of repair exceed 50% of the structure's assessed tax value? **YES**

Previous inspections by Newnan Building Department have deemed the property to be unsafe. Information was presented to Council electronically concerning the condition of the above mentioned property on February 20, 2018.

**Options:**

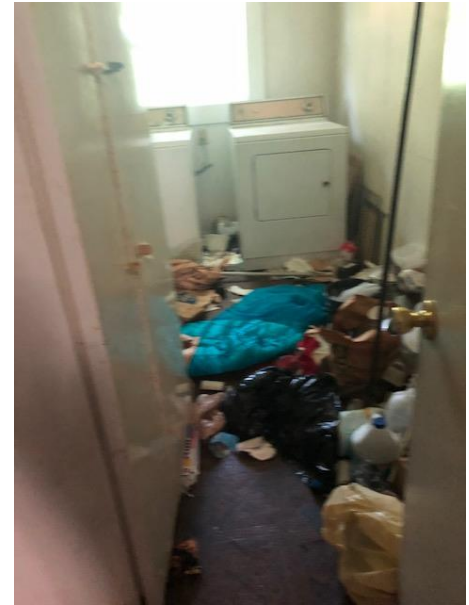
1. Set Public Hearing Date for April 23, 2019.
2. Other direction from Council.

**Funding:** Not Applicable

**Recommendation:** Staff is requesting Council's approval to proceed with Option 1.

## **Previous Discussions with Council:**

February 20, 2019 - Council informed of conditions.







# City of Newnan, Georgia – Mayor and Council



Date: March 11, 2019

Agenda Item: 10 Burch Ave, 286 West Washington St., 121 Pinson St., 180 West Washington St. and 17 Ray St

Prepared and Presented by: Matt Murray, Code Enforcement Officer

Submitted by: Bill Stephenson, Chief Building Official

**Purpose:** To inform Council of the status of 10 Burch St , 286 West Washington St., 121 Pinson St., 180 West Washington St. and 17 Ray St having been before Council in Public Hearings.

**Background:** Date of Status Check: March 5, 2019

<u>Property Address</u>	<u>Owner</u>	<u>Original Hearing</u>	<u>Original # Of Days Allowed</u>	<u>Original Resolution Deadline</u>	<u>Extensions</u>	<u>Updated Resolution Deadline</u>	<u>Status</u>
10 Burch Ave	Abdul Saeed Kader	March 28,2017	45 days	May 12,2017	180 days	June 9,2019	Interior progress
280 West Washington St	Irvin Jones Estate	February 24, 2015	180 Days	August 23, 2015	180 Days	April 6, 2019	Exterior progress
121 Pinson St.	Marcus Beasley	August 26, 2014	180 days	February 22, 2015	180 Days	March 10, 2019	Interior progress

180 West Washington St.	Render Godfrey
17 Ray St	Salome Realty LLC

September 25, 2017	45 days	November 9, 2017
February 26, 2019	120 days	June 26, 2019

180 Days	March 10, 2019	Weather delays
		In Progress

**Options:**

1. Accept status reports, no further action is required.
2. Other direction from Council.

**Funding:**

Not Applicable

**Recommendation:**

Staff is requesting Council's approval for Option 1.

**Previous Discussions**

**With Council:**

All have previous history with Council.

**CITY COUNCIL REQUEST**

From: Richard Mix (Full Circle Toys)

Sent: Monday February 28, 2018

To: Libby Winn

Subject: Madison Street Closure Request – FULL CIRCLE TOYS – Saturday May 4, 2018 - 8am-6pm.

Hi Libby-

We are planning a car show and nostalgia event on Saturday May 4th from 10am-3pm.

The same general program as Zombie Day– setup starts at 8 – event starts at 10am and runs through the late afternoon – we will cleaned up and out of the way before 6pm.

We would like to request street closure of Madison Street BETWEEN Jefferson St. and Perry Street – no intersections are affected, and as before, we will leave a path for emergency access. Same exact plans as before. A map is below for review and reference.

We look forward to another successful event and appreciate your assistance getting us on the agenda for city council approval. Please let me know if you have any questions.

Sincerely,

Richard Mix

Full Circle

17 Jefferson St.

Newnan, GA 30263

770.253.7799 (store 11-6)

770.634.7242 (cell)





**GUIDELINES FOR USING DOWNTOWN NEWNAN SQUARE OR ANY CITY STREETS**

NAME OF AGENCY	FULL CIRCLE
NAME OF PERSON IN CHARGE OF EVENT	RICHARD MIX
ADDRESS OF PERSON IN CHARGE	17 JEFFERSON ST NEWNAN
CELL PHONE NUMBER OF PERSON IN CHARGE	770.634.7242
TYPE OF EVENT	CAR SHOW - STREET EVENT
PURPOSE OF EVENT	PROMOTIONAL / FUN
DATE OF EVENT	Updated: MAY 4, 2019
TIME OF EVENT	8 (SETUP) 10-3 (EVENT) 3-6 (TEARDOWN)

**CONDITIONS OF PERMIT**

If permit is for any type utilizing streets of the city other than just the square area, a map shall be submitted to indicate routes of the event. If road race, walk or similar event, a fee will be charged based on number of police officers required to provide safety for the event; and all events of this type should be scheduled to end by 10:00 AM. If officers are required for other events, a fee will be charged based on number of officers requested by agency sponsoring event.

Applicants for permits for the square area only which require the setting of booths or selling goods should be aware that homegrown or handmade goods are preferred and that other goods sold should not be in conflict with goods that merchants on the square have for sale, excluding restaurant style prepared food items. Personal information from those attending the event should not be solicited. Subscription based businesses, home improvement companies, insurance companies, etc., that approach those attending the event for solicitation for future services are not allowed. It is recommended that a 10x10 booth space be assigned to each participant with the participants name written in chalk at each sidewalk location. Permanent marking on the square is not allowed. You must provide your own tent, chairs and tables. If your event requires electricity, it must be requested in advance. If it is used from the light poles, then the cover must be put back on after the event. If a cover is lost the event coordinator and vendor are liable for the cost of replacing the lost cover. All cords must be duct taped down to the sidewalks to prevent accidents.

**GUIDELINES FOR USING THE DOWNTOWN NEWNAN SQUARE OR ANY CITY STREETS – PAGE 2**

**EVENT STAFFING**

The coordinator of the event on the square must remain on site throughout the set up and clean up of the event. The event coordinator must make sure that the square is returned to normal after the event is over.

**GARBAGE**

Additional rolling trash cans by the City of Newnan Sanitation Department need to be around the court square. Contact Sanitation Services at 770-253-0327 to coordinate and determine the number of cans needed for your event. We recommend that you cover the permanent cans surrounding the square and use the rolling cans. If the decorative cans are overflowing at the end of the event, they should be emptied into the rolling cans. Cost of Sanitation cans are \$10.00 per can during normal business hours and \$25.00 per can after hours. *(Costs are subject to change)*

**PUBLIC NOTICE SIGNAGE**

The coordinator of the event is responsible for obtaining and displaying Special Event Notice signs as provided by City staff. Public notice along/near the event location shall be provided at least 72 hours in advance of the event.

**BATHROOMS**


A portable restroom, or more depending on the size of the event, must be provided for the public to use. Downtown shops only allow restroom facilities to be used by paying customers. Main Street can assist with contact information on a Main Street member that provides port-a-potties for a fee. We recommend these be placed on the side of NuLink on West Washington Street.

**PARKING**

Vendors can park on the square to unload, but once unloaded they will need to move their vehicles to a city lot. Parking on the square or in front of stores is prohibited. This includes on side streets. Parking is for customers and event attendees.

**AGREEMENT**

I, RICHARD MIX agree to these guidelines for use of the Newnan Square and/or city streets.

SIGNED  \_\_\_\_\_

DATE 2/25/19 \_\_\_\_\_

**EVENT - 100.00.34.2901 – Event Activity Fees**

**CITY COUNCIL MEETING MARCH 11, 2019 – 2:30 PM**

**STOP THE VIOLENCE PARADE / SAME ROUTE AS 2018**

**From:** Dephanie Hill [mailto:deegamechanger@yahoo.com]

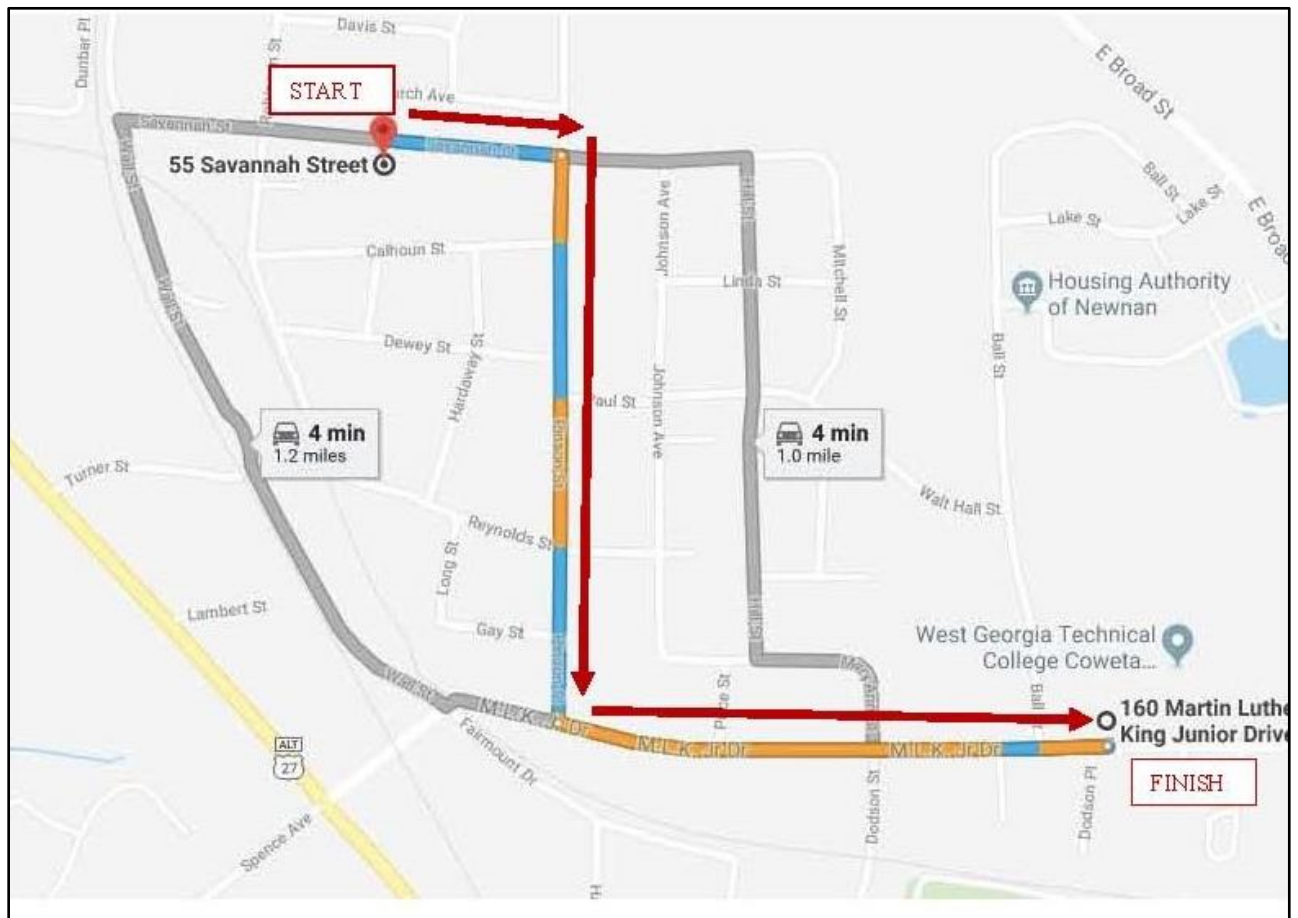
**Sent:** Monday, March 04, 2019 4:22 PM

**To:** Libby Winn <LWinn@cityofnewnan.org>

**Subject:** Stop The Violence Parade & Rally:

Hello, I Dephaine Hill (Dee Positive Moves) request to hold a parade on Saturday April 13<sup>th</sup> starting @ 12:30 pm. I'm requesting a route starting on Martin Luther King (CEC) Jr drive turning on Pinson St then on Savannah St ending at Howard Warner Community Center.

Thanks





**GUIDELINES FOR USING DOWNTOWN NEWMAN SQUARE OR ANY CITY STREETS**

NAME OF AGENCY	Dee Positive Moves
NAME OF PERSON IN CHARGE OF EVENT	Dehone Hill
ADDRESS OF PERSON IN CHARGE	<del>133</del> 131 West Washing St
CELL PHONE NUMBER OF PERSON IN CHARGE	202-971-2044
TYPE OF EVENT	Stop The Violence Parade/Run
PURPOSE OF EVENT	To Raise Awareness Due To Non Violence
DATE OF EVENT	April 13, 2019
TIME OF EVENT	12:30

**CONDITIONS OF PERMIT**

If permit is for any type utilizing streets of the city other than just the square area, a map shall be submitted to indicate routes of the event. If road race, walk or similar event, a fee will be charged based on number of police officers required to provide safety for the event; and all events of this type should be scheduled to end by 10:00 AM. If officers are required for other events, a fee will be charged based on number of officers requested by agency sponsoring event.

Applicants for permits for the square area only which require the setting of booths or selling goods should be aware that homegrown or handmade goods are preferred and that other goods sold should not be in conflict with goods that merchants on the square have for sale, excluding restaurant style prepared food items. Personal information from those attending the event should not be solicited. Subscription based businesses, home improvement companies, insurance companies, etc., that approach those attending the event for solicitation for future services are not allowed. It is recommended that a 10x10 booth space be assigned to each participant with the participants name written in chalk at each sidewalk location. Permanent marking on the square is not allowed. You must provide your own tent, chairs and tables. If your event requires electricity, it must be requested in advance. If it is used from the light poles, then the cover must be put back on after the event. If a cover is lost the event coordinator and vendor are liable for the cost of replacing the lost cover. All cords must be duct taped down to the sidewalks to prevent accidents.



**EVENT STAFFING**

The coordinator of the event on the square must remain on site throughout the set up and clean up of the event. The event coordinator must make sure that the square is returned to normal after the event is over.

**GARBAGE**

Additional rolling trash cans by the City of Newnan Sanitation Department need to be around the court square. Contact Sanitation Services at 770-253-0327 to coordinate and determine the number of cans needed for your event. We recommend that you cover the permanent cans surrounding the square and use the rolling cans. If the decorative cans are overflowing at the end of the event, they should be emptied into the rolling cans. Cost of Sanitation cans are \$10.00 per can during normal business hours and \$25.00 per can after hours. *(Costs are subject to change)*

**PUBLIC NOTICE SIGNAGE**

The coordinator of the event is responsible for obtaining and displaying Special Event Notice signs as provided by City staff. Public notice along/near the event location shall be provided at least 72 hours in advance of the event.

**BATHROOMS**

A portable restroom, or more depending on the size of the event, must be provided for the public to use. Downtown shops only allow restroom facilities to be used by paying customers. Main Street can assist with contact information on a Main Street member that provides port-a-potties for a fee. We recommend these be placed on the side of NuLink on West Washington Street.

**PARKING**

Vendors can park on the square to unload, but once unloaded they will need to move their vehicles to a city lot. Parking on the square or in front of stores is prohibited. This includes on side streets. Parking is for customers and event attendees.

**AGREEMENT**

I, Alphonice Lee, agree to these guidelines for use of the Newnan Square and/or city streets.

SIGNED

Alphonice Lee

DATE

3-5-2019

**EVENT - 100.00.34.2901 – Event Activity Fees**

Form Updated February 8, 2019 / October 12, 2018



## **City of Newnan, Georgia - Mayor and Council**

**Date:** 3/5/19

**Agenda Item:** Request to use Pickett Field for baseball practice

**Prepared by:** Josh Potts – Katie Mosley

**Purpose:** To utilize Pickett Field for baseball practice every Sunday from 4pm – 6pm and Tuesday 6pm – 8pm for one calendar year with option to renew agreement

**Background:** See attached.

**Funding:** NA

**Recommendation:** Approval with renter working with staff on scheduling

**Previous Discussion with Council:** N/A

## Katie Mosley

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**From:** Potts, Joshua <joshua.potts@cowetaschools.net>  
**Sent:** Thursday, February 28, 2019 12:00 PM  
**To:** Katie Mosley  
**Subject:** Schedule request for Pickett Field

Hello, my name is Josh Potts and I am the coach of the 13U Coweta Spikes baseball team. I am a resident of the city of Newnan and have had two kids (with a 3rd to follow) that have gone to Newnan High School. We are a city of Newnan family through and through! I have coached youth sports in Newnan and Coweta county for the past 10 years. I am also a local educator in my 20th year in the Coweta county school system.

I developed the Coweta Spikes baseball club 2 years ago because of my passion for the game of baseball and wanting to help develop great young men through the sport i love! We are a Christian based team who is working develop the next generation of Athletes and leaders in Newnan and Coweta County.

Field practice space has always been an issue for our team. Pickett field would be a wonderful place for our players and their families to be able to call home! We would like to request that the City of Newnan allow us to book every Sunday afternoon from 4 to 6pm and every Tuesday from 6 to 8pm starting on March 17th for practice time for the Coweta Spikes baseball club. We would be more than willing to lend a hand to any renovations or work that needs to be done to the facility.

I want to thank you all for your time in considering this request and we hope to hear good news in the near future.

Thank you and God bless

Josh Potts  
Coweta Spikes baseball Club



## City of Newnan, Georgia - Mayor and Council

Date: 3/5/19

Agenda Item: Request to use CJ Smith Park for summer lunch program

Prepared by: Jennifer Nolder (Bridging the Gap) – Katie Mosley

**Purpose:** To utilize CJ Smith Park from 11am – 1pm each weekday beginning the day after Memorial Day and will end the day before school is back in session to serve meals and host sports and activities for the children.

**Background:** In 2018, Bridging the Gap's summer lunch program was successful, serving 9213 lunches to children in the community who otherwise would not have had access to food.

**Funding:** NA

**Recommendation:** Approval with renter working with staff on scheduling

**Previous Discussion with Council:** N/A

## Katie Mosley

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**From:** Katie Mosley  
**Sent:** Monday, February 4, 2019 2:20 PM  
**To:** 'Jennifer Nolder'  
**Subject:** RE: Bridging the Gap Community Outreach Summer Lunch Program

Thank you so much, Jennifer! I will be in touch. Thanks again!

Katie Mosley  
Leisure Services Manager  
City of Newnan  
25 Jefferson St.  
Newnan, Georgia 30263  
O: 770-253-2682 x236  
C: 770-356-1147

**From:** Jennifer Nolder <jennifer.nolder@btgcommunity.org>  
**Sent:** Monday, February 4, 2019 2:12 PM  
**To:** Katie Mosley <kmosley@cityofnewnan.org>  
**Subject:** Bridging the Gap Community Outreach Summer Lunch Program

Katie,

Thank you for your help with this program!

In 2018, our summer lunch program was hugely successful. We were able to serve 9213 lunches to children in the community who otherwise would not have had access to food.

From 11-1pm each weekday (with the exception of the 4<sup>th</sup> of July ) we served a meal and hosted sports and activities for the children we served! We served beginning the day after Memorial Day and served until the day before school went back into session.

We would like to ask that we have access to CJ Smith Park again this year during the same time frame.



**Jennifer Nolder** | Director of Development

Bridging the Gap Community Outreach, Inc.  
15 East Avenue | Newnan, GA 30263

770-253-2682 | 770-356-1147 | jnolder@btgcommunity.org

## MOUNT SINAI MISSIONARY BAPTIST CHURCH

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Reverend Antoine S, Martin, Pastor

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City of Newnan

Mayor and City Officials

25 Lagrange Street

Newnan, Ga 30263

To Mayor Brady and City Officials:

I am the coordinator for the Mt. Sinai Missionary Baptist Church 2019 Women's History Month Recognition Planning Committee and would like to host a Suffrage Memorial walk on Saturday, March 30, 2019 beginning at 9:00 am. (see Flyer).

This Suffrage Walk is a silent event that will be open to any participants in the community who are 12 years old and above. Participants or their parent/guardians will be required to sign a waiver of liability and will be required to follow established safety rules during the walk. Fees associated with the registration will cover the cost of a post event refreshments.

The route I am requesting to follow begins with walkers turning left on Lovelace Street, crossing over Boone Drive and continuing down to make a right on Sunset Lane., down to W. Washington— following W. Washington down to Belt Road., making a Right on Belt Rd, up to Franklin Road , making a right and continuing down to Temple Avenue., Walkers will follow Temple Avenue up to Bonnell St , make a right and then a Left onto Fair Street—a Right on VC St and a Left on Hamilton Bohannon Rd.. They will make a left on W. Washington St. a right on Melson St and a right on Lovelace St where the event will culminate at the Church

The Suffrage walk requires that all participants walk in single file while holding on to a rope with their left hand. This is designed to maintains single-file integrity. Walkers will utilize existing side walks and guards will be assigned to facilitate safe crossing of the major streets (Boone, West Washington and etc.). Walkers are required to walk in silence and the Church van will travel along the route for anyone who is not able to complete the walk.

We appreciate your review of this planned event and seek your approval of the plans. We welcome your feedback, recommendations, discussiona and concerns. Please call me at 678 673 1342 to answer any questions that you may have or contact our Pastor, Reverend Antoine Martin at the Church (770 253 1976).

Sincerely,

*Sarah L. Graham*

*Rev. Antoine S. Martin*

Sarah L. Graham, Event Coordinator

Reverend Antoine S. Martin, Pastor

**WOMEN'S HISTORY MONTH 2019**  
**CELEBRATING OUR COMMON HERITAGE**

**Blessed is he that considereth the poor; the Lord will deliver him in time of trouble.**  
**Psalm 41:1**

Please Join Us For...

**The Evangelist Susie A. Hudson**  
**Memorial Suffrage Meditation Walk**

The 2019 theme for Women's History Month is "Visionary Women: Champions of Peace and Nonviolence." As the National Women's History Alliance website explained, "This year we honor women who have led efforts to end war, violence, and injustice and pioneered the use of nonviolence to change society."



When: Saturday, March 30, 2019

@ 9:00am

Where: Leaving 6 Lovelace Street

Following a designated 2.5 mile  
route .

*\$10.00 Individual/\$35.00 Five (5) Member Team Registration —Day of Event.*

Mt Sinai Missionary Baptist Church

6 Lovelace Street \* Newnan, Georgia 30264

Reverend Antoine S. Martin, Pastor

POC: Sarah L. Graham 678 673 1342

**Motion to Enter into Executive Session**

I move that we now enter into closed session as allowed by O.C.G.A. §50-14-4 and pursuant to advice by the City Attorney, for the purpose of discussing

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And that we, in open session, adopt a resolution authorizing and directing the Mayor or presiding officer to execute an affidavit in compliance with O.C.G.A. §50-14-4, and that this body ratify the actions of the Council taken in closed session and confirm that the subject matters of the closed session were within exceptions permitted by the open meetings law.

**Motion to Adopt Resolution after Adjourning Back into Regular Session**

I move that we adopt the resolution authorizing the Mayor to execute the affidavit stating that the subject matter of the closed portion of the council meeting was within the exceptions provided by O.C.G.A. §50-14-4(b).